

**Newtown Youth and Family Services
Minutes of Board of Directors Meeting
October 26, 2015 – 6:30 PM
C.H. Booth Library
25 Main Street, Newtown, CT**

Members Present: Don Ramsey, Ashley Mele, Sheilah Krasnickas, Mel Kawakami, Rosalie Newman, David Moseman, Dean Pinto, Gavin Arneth, Kathy McCleary, Rick Child, Mackenzie Page, Jesse Rosenschein and Susan Giglio

Members Not Present: Jim Wallace, Kristin Connors, Tom Murtha, and Karen White

Staff Members Present: Candice Bohr

1. Call to Order

The meeting was called to order at 6:33 PM by Jesse Rosenschein.

a) Roll Call- The roll of the Board of Directors was taken by signing in and a quorum was established.

b) Approval of August Minutes –Gavin Arneth made a motion to approve the minutes as written. The motion was seconded by Don Ramsey and passed unanimously.

2. Chairwoman's Report

a) Our most recent fundraising events were very successful. This includes the soccer game, the road race and our annual breakfast.

b) Anyone who is not on a committee, please email Candice this week. We reviewed the committees and what they entail.

3. Executive Director's Report

a) Enrichment programs

1. We will be increasing programming fees in January to reach our goal of sustainability by the time DOJ ends.

2. Social skills program: We currently offer groups for ages 10-12, 13-15 and 16-20. We are going to pilot a 7-9 program in November.

3. Grants: Resolution to accept CSC DHMAS grant. This grant provides fusion and partners us with the prevention council. All are in favor of accepting this grant. The motion is passed unanimously.

4. The mentoring program governs a prevention partnership. We will be differing this until next year, so we will have more time to prepare. This will offer mentoring programs in the elementary schools.

b) United Way is worried their bottom line will be affected due to the major changes at GE. They will be changing their funding cycle again this year and the only way you will be able to apply is to have collaboration. We are looking for companies to collaborate with.

c) Applying for VOCA grant, 54% of our clients fall under this RFP.

d) The DOJ grant consequence phase is scheduled to end July 2016, requesting a second extension. The DOJ satellite grant ends in August 2016, also looking to extend.

e) The building project is on hold until OPM makes a decision Nov 20th.

f) We are renegotiating all insurance rates

4. Finance and Treasurer's Report

a) June 30 was the end of the fiscal year. Brian White is working on the audit.

5. Personnel Committee

a) All positive reviews submitted.

6. Fundraising Committee

a) We are working on the holiday festival. This is our 30th year as well as Polar Expresses 30th year. Our theme is the Polar Express. Events include; Victoria Tea, Nutcrackers, Festival of Trees, Trolley Ride, House Tours, and Kids Activities. We need ALL HANDS ON DECK for volunteers!

7. Strategic Planning

a) No Report

8. PQI

a) 100% satisfaction rate in regards to therapist, Dr/APRN, case manager and Intake Coordinator. Great results.

b) We got a 27% return rate for discharged clients, trying to problem solve to receive a higher rate of return. We cannot email the surveys (HIPPA) so we are looking at other options for people to take the survey besides mail and tablets.

9. Nominating

No report

10. Old Business

No report

11. New Business

a) Mackenzie has the Great Pumpkin Challenge on Thursday- Sunday. Please drop off a carved pumpkin and a donation during that time.

12. Adjournment

The meeting was adjourned at 7:34 pm.

Kathy McCleary made a motion to adjourn. The motion was seconded by Gavin Arneith and passed unanimously.

The next meeting will be held at the Newtown Youth and Family Services Agency on November 23, 2015 at 6:30pm.

Respectfully submitted by,

Ashley Mele, Secretary